

MEMO



THE ENTERPRISE FOUNDATION

TO: Adam Guiliano, The Amelior Foundation
Diane Sterner, AHN
Julian Marsh, CNUDC
Katie Shelley, Goldman Properties
SanDonna Bryant, NCDN
Frank Hutchens, NHTC
Ken Zimmerman, NJISJ
Phyllis Salowe-Kaye, NJCA
David Berkowitz, NNF
Gail Alba, Michael Rachlin Properties

FROM: Brien R. O'Toole
Director,
Economic Development and Special Initiatives

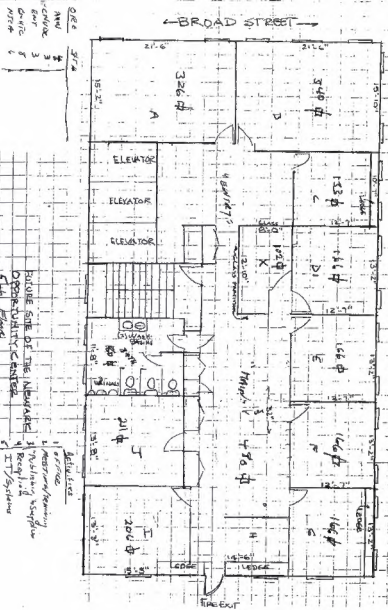
RE: "Newark Opportunity Center" Concept Revision

DATE: December 21, 1999

Herewith is a preliminary draft of the NOC concept outline. I look forward to your comments, especially improving organization and program thumbnail descriptions.

On January 5, 10:30 A.M. Dave Berkowitz, Ken Zimmerman, Marta Person, Leo Baez (Enterprise Technical Services) and I (every one else welcome) will walk through the Kislak building. Call me if you can come.

Gail was good enough to fax over a schematic of the ground floor. You're getting a fax of a fax, but a copy of the fax will follow.



EXISTING SITE OF THE NEWARK
OPPORTUNITY CENTER
5th Floor

- 1. Office
- 2. Meeting/Training
- 3. Waiting Lounge
- 4. Reception
- 5. IT System
- 6. Food
- 7. Bath

AREA	AREA
AVL	314
CH. 157	3
CH. 158	3
CH. 159	8
CH. 160	1